

Information Days of the Interreg VI-A Hungary-Croatia Programme 2021-2027



Topics For Today (1)

1. General information about the Interreg VI-A Hungary-Croatia Programme 2021-2027
2. Overview of the first Call for Proposals
3. Eligibility of a) organisations, b) activities (with indicators) and c) expenditure
4. Content of the application package

Topics For Today (2)

5. Submission of applications
6. Project assessment and selection
7. Communication requirements towards projects
8. Q & A session

1. The Interreg VI-A Hungary-Croatia Programme 2021-2027

Project 'CBJointStrategy' (1)

- Agreement of Managing Authority and HR National Authority: a strategic project should manage a) **evaluation** of old programme and b) **planning** of new programme.
- **MC approval** for 'CBJointStrategy' in May 2019
- Project duration: September **2019** – April **2023**

Project 'CBJointStrategy' (2)

- Sole Beneficiary: **Pannon** European Grouping for Territorial Cooperation
- **Internal staff + external experts**
- Outputs: (programme evaluation) + detailed situation analysis + joint development strategy + 5 complex strategic project ideas.

Timeline (1)

- 2020, January: 1st **Programming Committee (PC)** meeting
- [2020, March: worldwide **COVID** outbreak]
- 2020, October: approval of **situation analysis** by PC
- 2020, November: **'orientation paper'** shared with PC

Timeline (2)

- 2021, March: 2nd PC meeting, **approving situation analysis and proposed Priorities** of the IP
- 2021, November: **extending PC** with sectoral actors and NGOs operating in the planned Priorities
- 2022, March: 3rd PC meeting, **approving draft IP**
- 2022, April 1 (deadline): **first submission of IP** to the European Commission (EC)

Timeline (3)

- 2022, May: approval of Strategic Environmental Report **(SEA)** by the PC
- 2022, second part and 2023, first part: **bilateral meetings to agree on the programme's management structure**
- 2023, November: 4th (last) PC meeting, approving the **finalised IP document**

Timeline (4)

- 2023, December: **second IP submission** to EC
- 2024, January: handling of **EC observations / comments**
- 2024, March: **third submission** to EC
- **2024, March 21: official approval of the IP**

Interreg VI-A HU-HR Programme

- Total of **58 million EUR** of EU contribution available
- **5 Priority Objectives:**
 - Competitive border region (9,23 mEUR)
 - Greener and low-carbon border region (14,23 mEUR)
 - Connected border region (9,5 mEUR)
 - Inclusive border region (19,7 mEUR)
 - Cooperating border region (3,14 mEUR)
- **Changed institutional setup** concerning Managing Authority, National Authorities, Certifying Authority and Audit Authority.

OSI-s

- Next to open call also **Operations of Strategic Importance**
- Agreed by the two Member States before submitting the IP
- **1** in Priority 1 – continuation of the **Beneficiary Light Scheme** of the 2014-2020 programme.
- **2** in Priority 2 – **Geo Building**, and **Mosquitolab**
- **3** in Priority 3 – new border crossing roads at **Sárok/Knežovo**, **Zákány/Gotalovo** and detailed planning of the Mura-bridge at **Murakeresztúr/Kotoriba**
- **1** in Priority 4 – **Amazon of Europe Bike Trail**
- **0** in Priority 5

2. Overview of the First Call for Proposals (CfP)

Information Days

- Scheduled for the **second half of September** and covering the **eastern** and the **western part of the programme area** alike. (4 locations in the border region, always serving the potential applicants of 2-2 counties.)
- **Published** on the following website: <http://www.huhr-cbc.com/en/news/information-days-announced/344>
- **In HU:** Sept 17 – **Pécs**, Sept 18 – **Kaposvár**, Sept 24 – **Zalaegerszeg**
- **In HR:** Sept 16 – **Osijek**, Sept 19 – **Križevci**, Sept 23 – **Virovitica**, Sept 25 – **Čakovec**

Partner Search Forum

- **1 Partner Search Forum** will be organised for the whole border region and for all Specific Objectives.
 - Date: **24 September 2024,**
 - Location: **Zalaegerszeg,** the venue of the Information Day for the Zala County information day,
 - Timing: **14.00 – 16.00** (Starts with a lunch for all participants at **13.00** on the spot.)
- Please consider bringing **well prepared project ideas** which you are ready, and concisely present them to the audience, **in English language.**

First Call for Proposals

- Published / launched in the frame of the Interreg VI-A Hungary-Croatia Co-operation Programme 2014-2020 on **2 September 2024** on the following website: <http://www.huhr-cbc.com/>
- **INTERREG+ access FO:** <https://huhr.interregplus.eu/21-27>
- Submission deadline: **29 November 2024, 12.00 CET**
according to the system's clock.

First CfP Basic Information (1)

- **Reference number** of the CfP: **HUHR/2401**
- **Programme and financing source:** Interreg VI-A Hungary-Croatia Programme 2021-2027, approved by EC Decision C(2024) 1989 on 21 March 2024
- **Eligible applicants** to the 1st CfP:
 - public authorities,
 - bodies governed by public law,
 - non-profit organisations governed by private law.
- For a detailed description please consult **Chapter 3.1 of the Guidelines for Applicants** (GfA).

First CfP Basic Information (2)

- **Eligible area:** Supported projects are required to be implemented within the **eligible area of the Programme:**

| HUNGARY | CROATIA |
|-------------------|----------------------------------|
| 1. Zala County | 1. Međimurska County |
| 2. Somogy County | 2. Koprivničko-križevačka County |
| 3. Baranya County | 3. Virovitičko-podravska County |
| | 4. Osječko-baranjska County |
| | 5. Varaždinska County |
| | 6. Bjelovarsko-bilogorska County |
| | 7. Požeško-slavonska County |
| | 8. Vukovarsko-srijemska County |

First CfP Basic Information (3)

- For the detailed description of the **eligible activities** please consult the document '**Eligibility of Activities**'.
- **Tourism Handbook: Important** that project sizes + duration of projects are not relevant anymore for this CfP!
- Reason of including the document is **the definition of Zone B** within the eligible programme area. The Regional Tourism Product Plan has established this zone, and the **programme planners 2021-2027 have also kept it.**

Language of the Call

- The language of the CfP and of the project proposals is **English**. (Subsidy Contract and Partnership Agreement will also be in English.)
- Exceptions are **certain supporting documents**: they are to be submitted in the **national languages** (Hungarian or Croatian), depending on the nationality of the Lead Partner / Project Partner (**see Chapter 6.2.1 of the Guidelines**), e.g. extract from register, establishing document, certain documents related to works components etc.

Financial Setup of the CfP

- The **indicative amount of the EU contribution** for the second CfP to be applied for: **26.324.825 EUR**.
- Matching **state contribution depends on Member State** and type of institution.
- Own contribution:
 - **HU: 0-5%** for Project Partners, depending on the category (see GfA, Chapter 2.2);
 - **HR: 20%** for both private and public entities – state contribution is not available at the moment of publishing the 2nd CfP inside the framework of the programme.

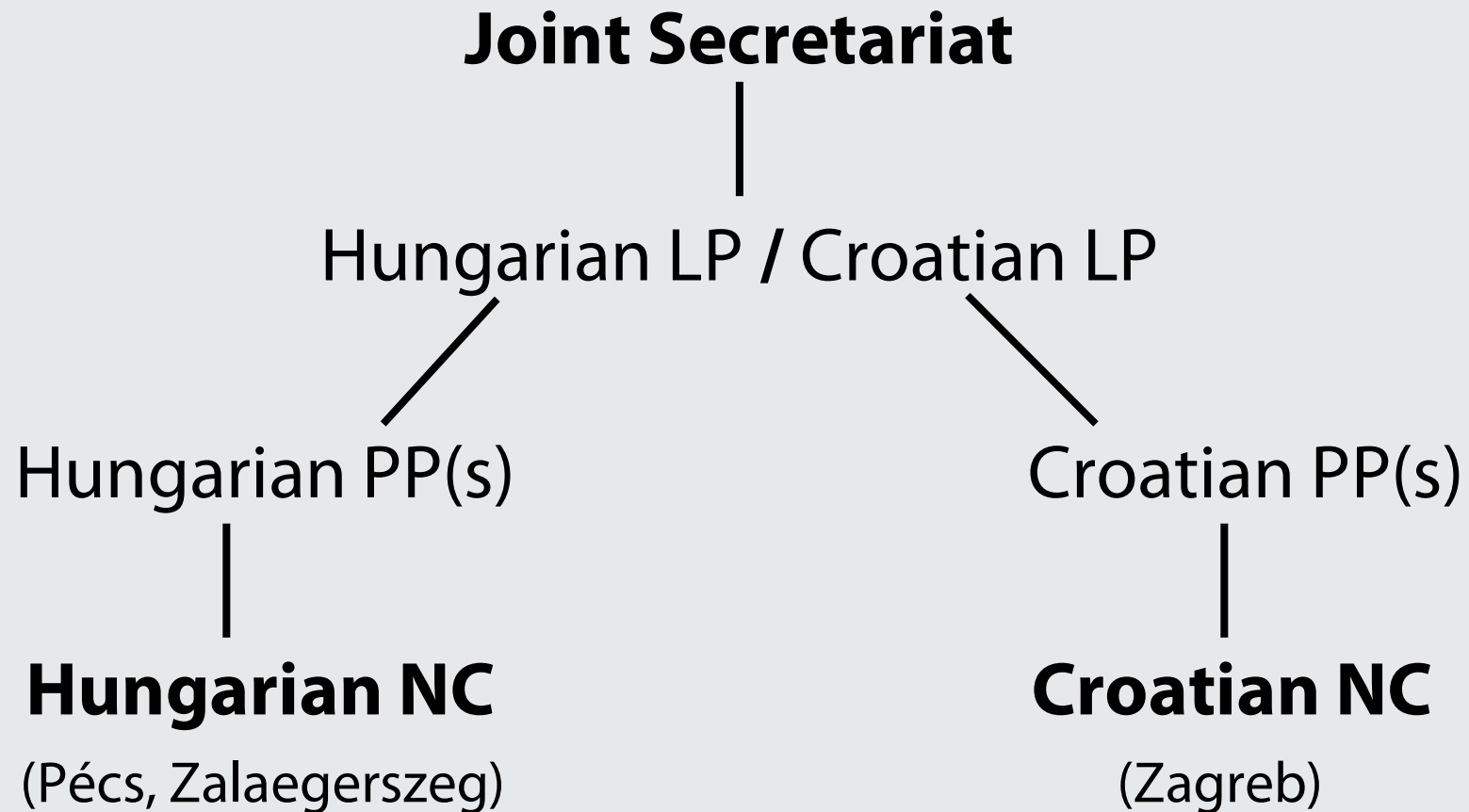
Use of the Euro

- **The budget of the project** has to be planned in EUR.
- **Project Reports** are submitted using the Euro.
- The EU contribution is **reimbursed to the Lead Partner** in EUR.
- Eventual **exchange rate risks are borne by the Hungarian LP/PP concerned.**

Contracting, Reporting, Payment

- **1 Subsidy Contract** with the MA for the EU contribution of the entire project
- **4-month reporting periods (to HU and HR National Controllers)** – a post-financing system!
- JS-MA: **approval of Application for Reimbursement** and via Body with accounting function (BAF) technical transfer of EU contribution to the LP
- the LP **forwards** EU contribution to the PP-s

Setup of Implementation



3. Eligibility of

- a) organisations,**
- b) activities with indicators**
- and c) costs**

Eligibility Criteria (GfA 3.1)

- **Eligibility criteria** are related to:
 - Legal status
 - Geographical location
 - Professional and financial background
- **Exclusion criteria**
- Criteria connected to the **project partnership**

Nature of Eligible Organisations (1)

Important note:

In line with the approved Interreg Programme (see indicative lists of potential PP-s under the description of each Specific Objective), **Calls for Proposals** within the programme's framework **are open as a general rule to non-profit organisations coming from one of the two participating Member States.**

This basic eligibility criterion **will be closely observed** throughout the submission process of applications and during project implementation in case of Priority 2, 4 and 5.

Nature of Eligible Organisations (2)

There are two exceptions to that rule:

- **Priority 1** (Economic Development – Enhancing the competitiveness of **SME-s**), managed separately in the framework of an umbrella project (the ‚B Light Scheme 2’).
- for-profit business entities **owned to a 100 per cent extent by the state**, a regional or local government or another public non-profit organisation (such **as state-owned forest companies** of the border area) can be eligible in Priority 2, 4 and 5 – **please consult** in every case with the Joint Secretariat.

Legal Status

In general, the following organisations are eligible to apply for the EU contribution:

- Public authorities,
- Bodies governed by public law (in line with Directive (EU) 24/2014),
- Non-profit organisations governed by private law.

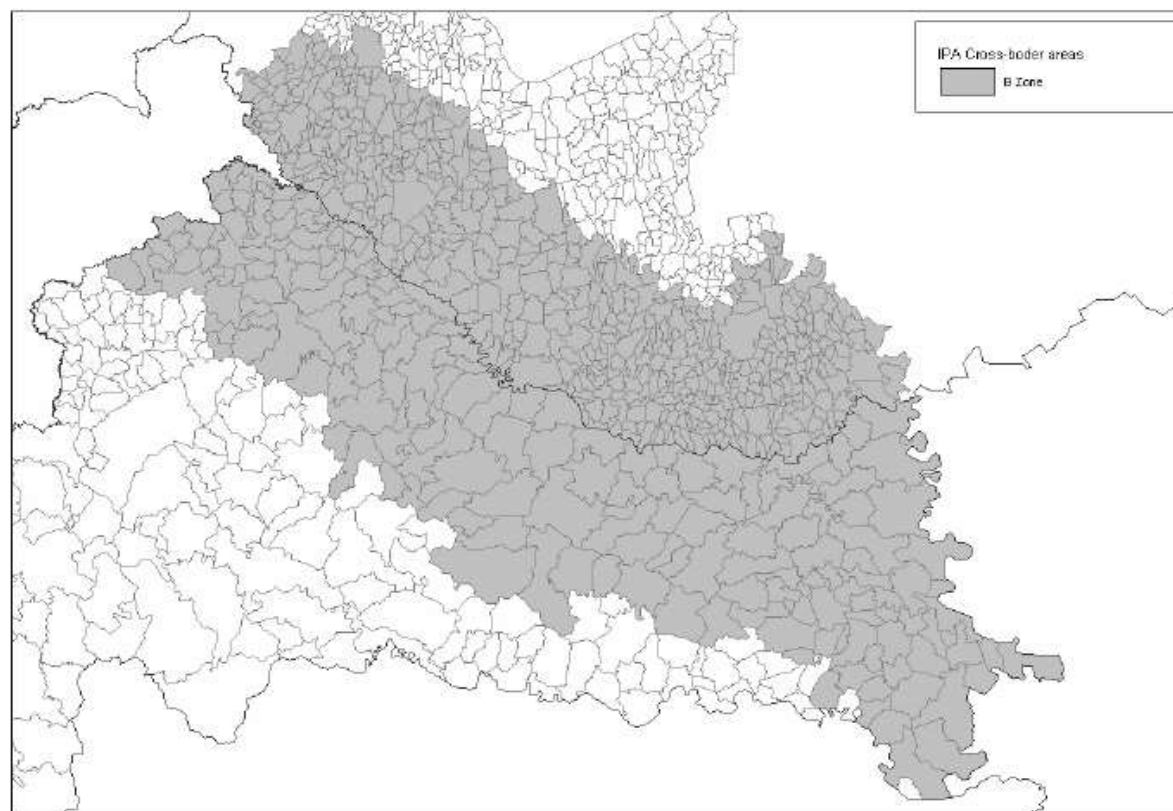
Geographical Location – 11 Counties



Geographical Location – in SO 4.1

Developments should **exclusively target municipalities located in Zone B** as defined in the Handbook to Tourism Projects (it also includes zone C).

Handbook to Tourism Projects – Hungary-Croatia IPA CBC Programme 2007-2013



If Headquarters **Not** in Eligible Area

- **Basic rule: The headquarters of the organisation has to be in the eligible programme area.**
- If the headquarters of the organisation is **not** registered in the eligible area, the existence of **a local/regional branch office** can justify the participation. (At least 1 year of operation!)
 - a. if the local/regional branch has legal personality** then it should be the LP/PP;
 - b. if the local/regional branch is not a legal person** then the national/regional organisation has to be the LP/PP.

Application - Under creation

| | | |
|------------------------|--|--|
| CFP ID | Priority | Specific objective |
| HUHR/2401 | P4 - Inclusive border region | 4.2. - Improving access to inclusive and quality services in education, training and lifelong learning |
| Acronym * | Project title * | Lead applicant |
| Test 4.2. 09.11 | TestLorem ipsum dolor sit amet consectetur adipiscing elit scelerisque z | |
| Duration (In months) * | Start of project * | End of project |
| 16 | 01/01/2025 | 30/04/2026 |
| Total cost | EU contribution (EUR) | |
| | 0,00 | 0,00 |

- Project description
- Questions
- Activities
- Applicant**
- Reporting periods
- Budget
- Indicators
- Activity plan
- Infrastructure
- Partner without budget
- Documents
- Messages

No records found

| No | Role | Official name (in original language) | Country | Nuts III | Settlement | Total cost (EUR) |
|----|------|--------------------------------------|---------|----------|------------|------------------|
|----|------|--------------------------------------|---------|----------|------------|------------------|

Applicant - New

| | | | | |
|----------------|-----------|---------------------|------------------|-----------------------|
| Role | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
| Lead applicant | | Test 4.2. 09.11 | 0,00 | |

Applicant

| | | |
|--|--|----------------------------------|
| Official name (in original language) * | Official name (in English) | Abbreviated name * |
| Testapplicant Official name (in original language) | Testapplicant Official name (in English) | TestLP 4.2 |
| Country * | National tax number * | Registry number * |
| Croatia | 11111111111111 | www |
| Date of foundation * | Founder organization | Website |
| 01/01/2023 | qqqqqq | |
| Institution type * | Legal status * | VAT reclaimer * |
| Local government | Public organization | Not reclaimer |
| | | Community tax number |
| | | Type A - Staff cost as flat rate |
| | | Type B - Staff cost as real cost |

Official address | Branch office address | Mailing address

| | | | |
|--|------------|--------------|---------------|
| Country | Nuts III * | Settlement * | Postal code * |
| Croatia | | | |
| Street, nr., PO box * | | | |
| The branch office address is same as the official address <input type="checkbox"/> | | | |
| The mailing address is same as the official address <input type="checkbox"/> | | | |

Professional-Financial Background

- PP-s must be experienced and must prove their **financial and administrative capacity** to manage their share of activities in the planned project (ensuring pre-financing and own contribution, where relevant).
- **PP-s have to have proper project management experience matching** the scale of funding they are requesting from the present CfP.
- **Financial liquidity** of PP-s necessary due to the timeframe needed for the reimbursement of costs.
- **HU national co-financing** will this time be provided in one amount, but after the end of the project. (On the other hand, advance payment request for EU funding will be possible.)

INTERREG+ 2021-2027 HUHR F: X

https://uat2-huhr.interregplus.eu/21-27/application

Application List

2021-2027 HUHR

29:38

Application - Under creation

CFP ID Priority Specific objective

Applicant - Modify

| Role | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
|----------------|------------|---------------------|------------------|-----------------------|
| Lead applicant | TestLP 4.2 | Test 4.2 09:11 | 126 000,00 | 100 800,00 |

Applicant Contacts Budget **Financial capacity**

Number of staff Data in currency

Last closed budgetary year

| Budgetary year | Annual revenue | Balance sheet total | Result |
|----------------|----------------|---------------------|--------|
| | | | |

Second to last closed budgetary year

| Budgetary year | Annual revenue | Balance sheet total | Result |
|----------------|----------------|---------------------|--------|
| | | | |

Awarded de minimis grant in the current and the previous two financial years (EUR)

Planned net revenue (EUR) Funding from other sources (EUR)

Application - Under creation

| CFP ID | Priority | Specific objective |
|--------|----------|--------------------|
|--------|----------|--------------------|

Applicant - Modify

| Role | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
|----------------|------------|---------------------|------------------|-----------------------|
| Lead applicant | TestLP 4.2 | Test 4.2 09.11 | 126 000,00 | 100 800,00 |

Applicant Contacts Budget Financial capacity

Budget Source of funding Payment forecast

| Sources of funding ID | Sources of funding name | Amount | Amount rate | Exact share |
|-----------------------|-------------------------|------------|-------------|-------------|
| 1 | EU contribution | 100 800,00 | 80,00 | 80,00000000 |
| 2 | National contribution | 0,00 | 0,00 | 0,00000000 |
| > 3 | Own contribution | 25 200,00 | 20,00 | 20,00000000 |

126 000,00 100,00 100,00000000

Grounds for Exclusion

- **In general, for-profit legal entities** (undertakings) such as bodies with industrial and/or commercial character **are not eligible for support, nor are natural persons and individuals.**
- Also, any member of the project partnership falling under **any of the grounds for exclusion listed under Chapter 3.2 of the GfA** part may not participate in the partnership or be awarded subsidy.

Project Partnership

- **Basic** requirement for a cross-border project: **at least one** organisation from Hungary **and at least one** from Croatia.
- Possible **roles** in a project:
 - Lead Partner (LP),
 - Project Partner (PP).
- Partners without budget (former 'Supporting stakeholders') – signed letter of support to the given PP (see GfA 3.3.3).

The Lead Partner (1)

- **One Lead Partner (LP) has to be nominated for each project:**
 - **represents and mediates** the whole project towards the programme implementing structures;
 - **concludes the Subsidy Contract** for the EU contribution with the MA;
 - **transfers the EU contribution** to the other PP-s;
 - has professional and financial **responsibility for the overall implementation** of the project;

The Lead Partner (2)

- has thus have to have **the necessary human resources** to coordinate the entire project;
- has to fill in and **certify the Lead Partner statement**, uploaded together with the application, taking on responsibilities in connection to the project and its partnership;
- **will sign a Partnership Agreement** with each PP if the project wins, and will submit it to the JS before contracting.

Application - Under creation

CFP ID: HUHR/2401
Priority: P4 - Inclusive border region
Acronym: Test 4.2_09.11
Project title: TestLorem ipsum dolor sit amet consectetur
Duration (In months): 16
Start of project: 01/01/2025

Project description | Questions | Activities | **Applicant** | Reporting periods | Budget | Indicators

Found 1 records | Change to Applicant | Change to Lead Applicant

| No | Role |
|----|----------------|
| 1 | Lead applicant |

Contacts - New

Order: [] Contact type: Legal representative (statutory) x Title: []

Name: Legal representative (statutory)
 Contact person

Position: []

Phone number: [] Mobile number: [] Email: []

Save | Validate | Cancel

Applicant - Modify

Role: Lead applicant | Applicant: TestLP 4.2 | Application acronym: Test 4.2_09.11 | Total cost (EUR): 0,00 | EU contribution (EUR): 0,00

Applicant | **Contacts** | Budget | Financial capacity

No records found | +

| Order | Contact type | Title | Name | Position | Mobile number | Email |
|-------|--------------|-------|------|----------|---------------|-------|
|-------|--------------|-------|------|----------|---------------|-------|

Balanced Partnership

- Minimum setup: **LP + at least one** Cross-border PP.
- Maximum number of PP-s (together with LP) is **eight (8)**.
- One organisation can be **contracted** in a maximum of **five (5)** projects.
- **Efficient division** of tasks and responsibilities (to carry out the implementation of project activities professionally)!
- Each PP is responsible for **irregularities** in its expenditures.
- **Balanced funding** necessary, to be planned proportionately to the planned activities.
- **One-sided** project partnerships will not receive funding.

| CFP ID | Priority | Role | Applicant | EU contribution (EUR) |
|--|---|----------------|-------------------------------------|-----------------------|
| | | Lead applicant | TestLP 4.2 | 100 800,00 |
| Budget Source of funding Payment forecast | | | | |
| No. | Budget lines | Category | Cost | Description |
| 1 | Preparation costs | Lu | | 0,00 |
| 2 | Staff costs | Fla | | 20 000,00 |
| 2.1 | Salary of staff - direct project management (Budge... | Re | | 0,00 |
| 2.2 | Salary of staff - professional team members (Budge... | Re | | 0,00 |
| 2.3 | Staff - Flat rate (Budget type A) | Fla | | 0,00 |
| 3 | Office and administrative expenditure | Fla | | 0,00 |
| 4 | Travel and accommodation | Fla | | 0,00 |
| 5 | External expertise and services costs | Real Cost | | 100 000,00 |
| 5.1 | Technical plans | Real Cost | | 100 000,00 |
| 5.1.1 | Test Budget Item | Real Cost | 1.1 - Project management piece 1,00 | 100 000,00 |
| 5.2 | Studies, statistics, databases and researches | Real Cost | | 0,00 |
| 5.3 | Events, conferences, seminars, project meetings | Real Cost | | 0,00 |
| 5.4 | Services related to procurement procedures | Real Cost | | 0,00 |
| 5.5 | Costs of supervisor of engineering | Real Cost | | 0,00 |
| 5.6 | Costs related to publicity, promotion and commun... | Real Cost | | 0,00 |
| 5.7 | Other | Real Cost | | 0,00 |
| 6 | Equipment expenditure | Real Cost | | 0,00 |
| 6.1 | Purchase of equipment | Real Cost | | 0,00 |
| | | | | 126 000,00 |

Applicant budget - New

Budget line
 5.2 - Studies, statistics, databases and researches

Budget Item ID **Item category**
 Normal

Budget Item name *

E.g. Staff position in the project, mostly working hours; Document's planned content, extent, language versions; Event's tech. needs, duration, no of participants, included services, etc.

| Unit * | # of units * | Unit rate (In EUR) * | Costs (In EUR) |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Description *

Detailed description, justification of the budget item with special focus on the necessity and contribution to the project activities/results.

Application activity *

Save **Validate** **Cancel**

| Costs (in EUR) | Description |
|----------------|----------------------|
| 20 000,00 | Flat rate (%): 20,00 |
| 3 000,00 | Flat rate (%): 15,00 |
| 3 000,00 | Flat rate (%): 15,00 |

Applicant - Modify

| | | | | | |
|------|-----------|-------------|---------------------|------------------|-----------------------|
| Role | Applicant | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
| | Applicant | Test PP 4.2 | Test 4.2_09.11 | 140 000,00 | 112 000,00 |

Applicant | Contacts | Budget | Financial capacity

Budget | Source of funding | Payment forecast

| No. | Budget lines | Category | Application activity | Unit | # of units | Unit rate (in EUR) | Costs (in EUR) | Description |
|-------|--|-----------|--------------------------|--------|------------|--------------------|----------------|--|
| 1 | Preparation costs | Real Cost | | | | | 0,00 | |
| 2 | Staff costs | Real Cost | | | | | 100 000,00 | |
| 2.1 | Salary of staff - direct project management (Budget... | Real Cost | | | | | 100 000,00 | |
| 2.1.1 | Test item | | 1.1 - Project management | person | 1,00 | 100 000,00 | 100 000,00 | Lorem ipsum dolor sit amet consectetur adipiscing... |
| 2.2 | Salary of staff - professional team members (Bude... | Real Cost | | | | | 0,00 | |
| 2.3 | Staff - Flat rate (Budget type A) | Real Cost | | | | | 0,00 | |
| 3 | Office and administrative expenditure | Real Cost | | | | | 0,00 | |
| 4 | Travel and accommodation costs | Real Cost | | | | | 0,00 | |
| 5 | External expertise and services costs | Real Cost | | | | | 0,00 | |
| 6 | Equipment expenditure | Real Cost | | | | | 0,00 | |
| 7 | Infrastructure and works | Real Cost | | | | | 0,00 | |
| 8 | Other costs (Budget type B - 40% flat rate) | Flat Rate | | | | | 40 000,00 | Flat rate (%): 40,00 |

Applicant budget - New

Budget line: 2.2 - Salary of staff - professional team members (Budget type B)

Budget Item ID: Item category: Normal

Budget Item name *

E.g. Staff position in the project, mostly working hours; Document's planned content, extent, language versions; Event's tech. needs, duration, no of participants, included services; etc.

Unit * # of units * Unit rate (in EUR) * Costs (in EUR)

Description *

Detailed description, justification of the budget item with special focus on the necessity and contribution to the project activities/results.

Application activity *

Save Validate Cancel

Application - Under creation

| CFP ID | Priority | Specific objective |
|--------|----------|--------------------|
|--------|----------|--------------------|

Applicant - Modify

| Role | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
|----------------|------------|---------------------|------------------|-----------------------|
| Lead applicant | TestLP 4.2 | Test 4.2 09:11 | 126 000,00 | 100 800,00 |

Applicant | Contacts | Budget | Financial capacity

Budget | Source of funding | Payment forecast

| Applicant / Total cost | Rep. period 1 | Rep. period 2 | Rep. period 3 | Rep. period 4 | Total (EUR) | Difference (EUR) |
|------------------------|---------------|---------------|---------------|---------------|-------------|------------------|
| LA - HR - TestLP 4.2 | 126 000,00 | 0,00 | 0,00 | 0,00 | 126 000,00 | 0,00 |
| Total costs | 126 000,00 | 0,00 | 0,00 | 0,00 | 126 000,00 | 0,00 |

Applicant / EU Contribution

| | Rep. period 1 | Rep. period 2 | Rep. period 3 | Rep. period 4 | Total (EUR) | Difference (EUR) |
|----------------------|---------------|---------------|---------------|---------------|-------------|------------------|
| LA - HR - TestLP 4.2 | 100 800,00 | 0,00 | 0,00 | 0,00 | 100 800,00 | 0,00 |
| Total costs | 100 800,00 | 0,00 | 0,00 | 0,00 | 100 800,00 | 0,00 |

3. b) Eligibility of activities



Hungary-Croatia
Cross-border Co-operation Programme



Eligible Activities

- Structure of the programme:
 - Priority 1 – Competitive border region
 - **Priority 2 – Greener and low-carbon border region**
 - Priority 3 – Connected border region
 - **Priority 4 – Inclusive border region**
 - **Priority 5 / ISO – Cooperating border region**
- **Different** minimum and maximum sizes of subsidy, different project durations **per Priority / Specific Objective.**

Eligible Activities

- The document *‘Eligibility of Activities’*, part of the CfP package, describes the **Specific Objectives in separate chapters**.
- **The lists of activities are indicative only, yet** the activities of the LP-s / PP-s have to fit to the content of the SO.
- **Important!** A given project can **either** finance
 - the elaboration of construction plans **or**
 - the implementation of the construction of the coherent activities.

Eligible Activities

Eligibility of Activities

| Priorities and Specific Objectives (SOs) | Available EU contribution (ERDF €) |
|--|------------------------------------|
| Priority 2: Greener and Low-carbon Region | |
| SO 2.1: Energy efficiency, reducing greenhouse gas emissions | 3 684 000,00 |
| SO 2.4: Climate change adaptation, disaster risk prevention, and resilience, using NBS | 3 000 000,00 |
| Priority 4: Inclusive Border Region | |
| SO 4.6: Culture, sustainable tourism, social inclusion and social innovation | 13 800 000,00 |
| SO 4.2: Education, LLL, on-line education and training | 2 700 000,00 |
| Priority 5: Cooperating Border Region | |
| ISO 1b: Enhance efficient public administration | 1 600 000,00 |
| ISO 1c: Build up mutual trust, encouraging people-to-people actions | 1 540 825,00 |
| Total EU contribution (€): | 26 324 825,00 |



Eligible Activities

Amounts of EU contribution in SOs (ERDF)

SO 2.1: **Energy efficiency**

- Soft projects (max. 24 months): 120 000 – 280 000 EUR
- With works (max. 24 months): 120 000 – 680 000 EUR

SO 2.4: **Climate change** (max. 24 months): 120 000 – 1 760 000 EUR

SO 4.6: **Sustainable tourism** (max. 24 months): 160 000 – 1 760 000 EUR

SO 4.2: **Education** (max. 18 months): 120 000 – 560 000 EUR

ISO 1b: **Public administration** (max. 18 months): 80 000 – 240 000 EUR

ISO 1c: **People-to-people** (max. 12 months): 40 000 – 160 000 EUR



Eligible Activities

SO 2.1: Promoting **energy efficiency** and reducing greenhouse gas emissions

Main goals:

- A more **energy efficient** (EE) border region
- To **reduce CO₂** and other greenhouse gas (**GHG**) **emission**
- Applying **local renewable energy resources (RES)**
- Increasing **energy consciousness**
- Fostering **e-mobility**
- **Focus: energy refurbishment of public buildings** such as heating/cooling systems and insulation etc.



Hungary-Croatia
Cross-border Co-operation Programme

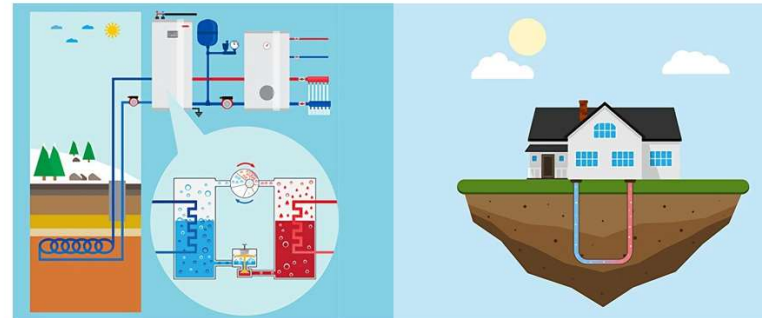
Interreg 
European Regional Development Fund

Eligible Activities

SO 2.1: Energy efficiency

Main eligible activities

- **Analytical** activities (studies, databases)
- **Educational** and training activities (training materials, knowledge-transfer)
- **Methodological** activities (measurements, toolkits, guidelines, recommendations, building renovation passports)
- **Awareness raising** activities (promotional materials, events, study tours, scientific papers)



Eligible Activities

SO 2.1: Energy efficiency

Refurbishment of public buildings, SOFT projects:

- Eligible activities for investment preparatory projects:
 - Feasibility studies of public building energy refurbishments
 - Elaboration of Energy Certificate for the initial status of building(s)
 - Elaboration of Energy Calculations (HU) or Energy Audit Report (HR) for the planned status of building(s)
 - Elaboration of construction plans, technical designs of energy refurbishments

| HITELES ENERGETIKAI TANÚSÍTVÁNY | | | |
|---|--|---|---------------------------------------|
| Energetikai besorolás: | CO ₂ kibocsátás: | Azonosító: | Érvényesség dátuma: |
| A+ | A+ | HET-1009-2105 | 2029.06.01. |
| ÖSSZEFOGLALÓ LAP | | | |
| AZ ÉPÜLET ADATAI | | | |
|  | Megrendelő neve | Mohács Város Önkormányzata | |
| | Cím | 7700 Mohács, Felsőbudaúti utca 1., -4a. /-/ | |
| | Helyrajzi szám | 741/2 | |
| | Tanulmány kiállításának oka | pályázat | |
| | Épület rendeltetése | Sport | |
| | Építési év | 2008 | |
| | Jelenlét felújítás éve | | |
| | Műemléki vagy helyi védetség | Nem áll védetség alatt | |
| | Hozsona alaprajz/terület | 1713,99 m ² | |
| | Kondicionált térfogat | 8229,70 m ³ | |
| | Épület szigetelés száma | 2 | |
| | Épület felület-térfogat aránya | 0,40 m ² /m ³ | |
| HATÉKONYSÁGI KATEGÓRIÁK | | | |
| | | Összesített energetikai jellemző | CO ₂ kibocsátás |
| | | % | |
| A++ | 0 <= 10 | | |
| A+ | 10 <= 15 | | |
| A | 15 <= 20 | 88% (414,92 kWh/m ² /év) | A+ 85% (104,33 kg/m ² /év) |
| B | 20 <= 25 | | |
| C | 25 <= 30 | | |
| D | 30 <= 35 | | |
| E | 35 <= 40 | | |
| F | 40 <= 45 | | |
| G | 45 <= 50 | | |
| H | 50 <= 55 | | |
| I | 55 <= 60 | | |
| | | Összesített energetikai jellemző | CO ₂ kibocsátás |
| | | Pályázati hővesztégtényező | |
| Jelenlétű építés | 414,92 kWh/m ² /év | 104,33 kg/m ² /év | 0,12 W/m ² /K |
| Jelenlétű felújítás követelmény szintje | 588,09 kWh/m ² /év | 123,28 kg/m ² /év | 0,21 W/m ² /K |
| Képzett nulla energiás épület követelmény szintje | 470,55 kWh/m ² /év | 123,28 kg/m ² /év | 0,16 W/m ² /K |
| | | Teljesül-e jelenlétű felújítás követelmény szintje? | igen |
| | | Teljesül-e képzett nulla energiás épület követelmény szintje? | nem |
| | | Nyári hővesztési követelményeknek megfelel-e? | nem |
| | | Megszüntetett megújuló energia mennyisége | 174,18 kWh/m ² /év |
| TANÚSÍTÓ ADATAI | | ÉRVÉNYESSÉG | |
| Név | Mészárosy Éva | Helyszíni szemle dátuma: | 2024.05.31. |
| Cím | 8623 Sasatorföldvár, Erzsébet utca 18. | Kiállítás dátuma: | 2024.06.01. |
| Telefon | 309363733 | Érvényesség dátuma: | 2029.06.01. |
| E-mail | meszaryeva1@gmail.com | | |
| Jogosultsági szám | TÉ 14-0594 | Aláírás | P.H. |
| Szoftver és verzió | WinWatt 9.21 (2024. 5. 31.) | | |



Eligible Activities

SO 2.1: Energy efficiency

Refurbishment of public buildings, with WORKS projects:

- Eligible activities for **pilot investment** projects:
 - **EE refurbishments** (cooling/heating systems, insulation etc.)
 - Applying **RES** solutions **tailor-made** for the local energy needs and potentials (geothermal, solar)
 - Using high-tech **smart metering**

Integrated approach: combining EE refurbishment with RES!

Example: insulation + using heat pumps for heating/cooling + using solar panels for energy production for heat pumps + batteries for energy storage + using smart metering = integrated approach!



Eligible Activities

SO 2.1: Energy efficiency

Main criteria towards SO 2.1 projects:

- At least **one joint methodological activity** should be carried out
- At least **two awareness raising events** should be organised
- For **soft projects** (investment preparatory projects):
 - at least **one investment preparatory documentation for a public building on each side of the border** (Energy Certificate or Energy Calculations (HU) or Energy Audit Report (HR) or construction plans or technical designs) should be elaborated

| PRIJEDLOG MJERA | | | |
|--|--|--|---|
| - prijedlog ekonomski opravdanih mjera za poboljšanje energetskih svojstava zgrade temeljem izvješća o energetskom pregledu zgrade | | | |
| - za nove zgrade se daju preporuke za korištenje zgrade vezano na ispunjenje temeljnog zahtjeva gospodarenja energijom, očuvanja topline i ispunjenje energetskih svojstava zgrade | | | |
| Redni broj | Element zgrade na koji se mjera odnosi | Opis mjera | JPP [a]* |
| 1. | Vanjska ovojnica zgrade | Rekonstrukcija vanjskih zidova izvedbom ETICS sustava topli izolacije na bazi min. vune 14 cm, $\lambda_{max} \leq 0,036$ W/mK, uz izvođenje izolacije lin. topli mostova i izvedbu topli. izol. podnožja i PPG-om | 19,35 |
| 2. | Vanjska ovojnica zgrade | Zamjena postojeće ovladne staklenje novom PVC staklenjem s ugrađenim dvostrukim ISO staklom 1600 x 1200 mm, $\lambda_{max} \leq 0,024$ W/mK | 50,00 |
| 3. | Vanjska ovojnica zgrade | Rekonstrukcija stropa prema prvotlačnom tavanu izvedbom toplinske izolacije od mineralne vune debljine 20 cm, $\lambda_{max} \leq 0,036$ W/mK na pod tavana uz postavljanje klučne brane i OSB ploče | 1,95 |
| 4. | Sustav grijanja i PTV | Zamjena sustava grijanja na prirodni plin novim kondenzacijskim plinskim uređajem po odgovarajućih postojećih, uz razmatranje uvođenja OŠ | |
| 5. | Sustav potrošnje el.energije | Zamjena svira svjetlosti učinkovitim i naboje energetski učinkovitih ključanskih aparata razrede A ili više po odgovarajućih postojećih | |
| 6. | Sustav potrošnje vode | Ugradnja perlatora na slavine i novih vodostojica s funkcijom dvostrukog ispiranja po odgovarajućih postojećih | |
| 7. | Kombinacija mjera A | kombinacija građevinskih mjera A i 2+3 | 9,90 |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |
| 12. | | | |
| 13. | | | |
| 14. | | | |
| 15. | | | |
| Opis preporučene kombinacije mjera za poboljšanje energetskih svojstava zgrade | | | |
| kombinacija građevinskih mjera A i 2+3 | | | JPP [a]* |
| | | | Potencijal razreda (E _{renv}) ² |
| | | | Potencijal smanjenja CO ₂ [t/a] ³ |
| | | | 9,9 |

DETALJNIJE INFORMACIJE (uključujući one koje se odnose na troškovnu učinkovitost prijedloga mjera ili preporuka)

Kombinacija mjera A obuhvaća energetsku obnovu vanjske ovojnice – mjera koja nije topinski izolirana. Uz procijenjenu investiciju od 143.165,00 kn + PDV otkazuje se uštede od 54.051,51 kWh-e isporučene toplinske energije, za smanjenjem emisija CO₂ od 11.901 t/a; uštedama od 64.488,78 kn + PDV god. JPP iznosi 9,90 god. Ukupno preporučeni JPP, od prije rekonstrukcije iznosi 83.817,00 kWh god., dok bi nakon rekonstrukcije trebao iznositi 11.661,00 kWh god., što u promatranjnoj energiji za grijanje predstavlja uštedu od 78 t/a, a zgrada se iz energetskog razreda 0 dovodi u energetski razred C prema potrebnoj toplinskoj energiji, te iz energetskog razreda F u energetski razred C, prema primjenoj energiji.

¹ Jedinstveni period ponovne investicije izračunat za stvarne klimatske podatke i stvarni režim korištenja prostora i rada tehničkih sustava, izražen u godinama

² potencijal razreda za referentne klimatske podatke i Algoritmom propisan režim korištenja prostora i rada tehničkih sustava, izražen u E_{renv}

³ potencijal smanjenja CO₂ izračunat za stvarne klimatske podatke i stvarni režim korištenja prostora i rada tehničkih sustava, izražen u tonama u godini



Eligible Activities

SO 2.1: Energy efficiency

Main criteria towards SO 2.1 projects:

- For projects with **works** (pilot investment projects):
 - only **public buildings** are eligible
 - at least one pilot investment should be implemented on **both sides** of the border
 - **total** investment costs of each **PP** shall not exceed **10 € / kgCO₂/a** emission reduction
Example: if yearly 10 000 kg CO₂ emission reduction is planned due to the energy refurbishment of a building/buildings of a PP then maximum 100 000 € of total cost is eligible for the investments at PP level
 - **Declaration on CO₂ emission reduction** by energy experts should be submitted
 - **total** cost of all activities **other than works** should not exceed 250 000 € on **project level**

DECLARATION ON GREENHOUSE GAS EMISSION REDUCTION

for Call for Proposal under Specific Objective 2.1 – Joint initiatives for a low-carbon border area of Interreg VI-A Hungary-Croatia Co-operation Programme 2021-2027

ACRONYM OF THE PROJECT:

NAME OF THE PROJECT PARTNER:

Public building(s) of the PP included in the project subject to energy renovations:

| Name of the building | Address of the building |
|----------------------|-------------------------|
| ... | ... |
| | |
| | |
| | |

As energy expert, I declare hereunder that based on the Energy Certificate(s) and the Energy Calculations for the planned status of the building(s), the total calculated yearly CO₂ emission reduction achievable for the public building(s) of the PP involved in the energy renovation project is:

... kgCO₂/a

Name of the energy expert: ...

Qualification reference number (*Logosultási szám / RegistarSKI broj*) of the energy expert ^{1, 2} ...

Signature of the energy expert:

Date: ...

¹ Requirement in Hungary: energy certifier (*energetikai tanúsító, TĒ*) or building energy expert (*épületenergetikai szakértő, SZÉSE*) certified by the Hungarian Chamber of Engineering (*Magyar Mérnöki Kamara*) and/or the Chamber of Hungarian Architects (*Magyar Építész Kamara*).

Requirement in Croatia: Certified Energy Auditor which is certified by national Ministry of Physical Planning, Construction and State Assets according to Building Act (OG 135/13, 20/17, 39/19, 125/19) and Ordinance on persons authorized for energy certification, energy audits of buildings and regular inspections of heating systems and cooling or air-conditioning systems in buildings (OG 73/15, 133/15, 60/20, 78/21).



Eligible Activities

SO 2.1: Energy efficiency

Main selection criteria:

- The whole territory of the Programme is targeted but: **geographical preference on lagging behind sub-regions suffering from energy poverty** (list is in the EoA appendix 1-2)
- Applying **integrated approach**: combining **EE** measures with tailor-made **RES** solutions
- **Significant CO₂ emission reduction**
- **Cost-effectiveness** of pilot investments
- **Sustainability** (environmental and economic) of project results
- Applying **innovative technologies**



Hungary-Croatia
Cross-border Co-operation Programme

Interreg 
European Regional Development Fund

Eligible Activities

SO 2.4: Climate change adaptation, disaster risk prevention, and resilience, using NBS

Main challenges:

- **Water:** floods, droughts
- Degradation of **biodiversity**
- Degradation of **green and blue infrastructure**
- Degradation of **soil**
- Degradation of **habitats**
- **Invasive species**



Eligible Activities

SO 2.4: Climate change

Main eligible activities:

- Joint **water and forest management** actions (combating floods, forest fires, droughts etc.)
- Applying of **NBS** (e.g. natural water retention measures such as rain gardens)
- **Joint disaster risk management** actions (combating climate change induced disasters such as wildfires, pandemics etc.)



Eligible Activities

SO 2.4: Climate change

Main eligible activities:

- Joint **waste management** interventions
- **Raising awareness** about climate change impacts
- Promoting **circular economy**
- **Reduction of pollution and landfills**
- Promoting **recycling, reusing, upgrading**



Eligible Activities

SO 2.4: Climate change

Main selection criteria:

- **Applying NBS**
- **Complexity** of the project
- Focusing on **sensitive areas** (NATURA2000 sites, TBR MDD, riverine ecosystems, including urban areas)
- **Sustainability** of project results
- **Cross-border relevance** of project activities
- **Cost-effectiveness**



Eligible Activities

SO 4.6: Culture, sustainable tourism, social inclusion and social innovation

Important geographical focus:

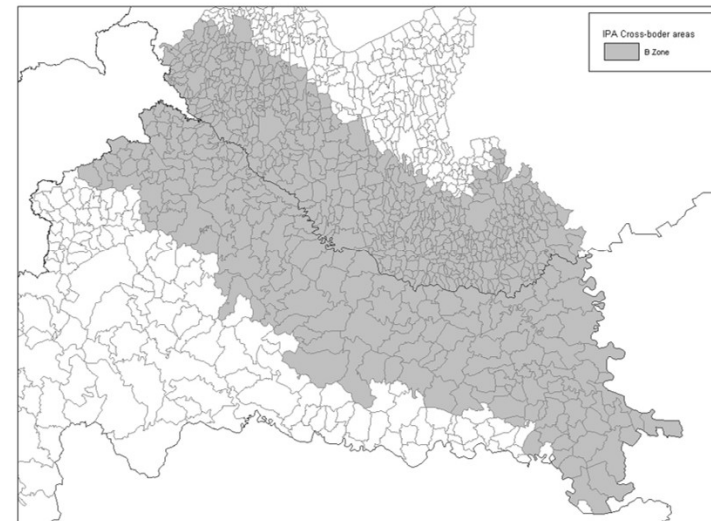
Activities in this SO are only eligible if they target a location or area which is located inside **a 40 km zone on each side from the three main rivers** of the border area (list of local governments **Zone B** is in Annex 3 of EoA).

Main goals:

To **increase the quality of tourism services**, attractions, and infrastructure

To **enhance visibility** of the border area

To support the **green transformation** of tourism sector



Eligible Activities

SO 4.6: Sustainable tourism

Prioritised forms of tourism:

- Ecotourism
- Cultural tourism
- Wine and gastronomy
- Cycling tourism
- Sport tourism
- Health tourism
- Water tourism
- Various innovative forms of tourism (pilgrim)



Eligible Activities

SO 4.6: Sustainable tourism

Main eligible activities:

- **Infrastructure development** of existing or new tourism attractions
- Development of **cycling and hiking paths**
- Development of **water tourism** infrastructure
- Joint **promotional events** (marketing)
- Supporting **digitalisation** of tourism offer
- **Complex** cross-border tourism supply **package**



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Interreg 
European Regional Development Fund

Eligible Activities

SO 4.6: Sustainable tourism

Main selection criteria:

- **Complexity** of projects, interrelatedness of activities
- **Sustainability** of project results (environmentally, socially, and financially)
- Focus on lesser-known and **lagging behind areas** along the border
- **Cost-effectiveness**
- **Cross-border character**

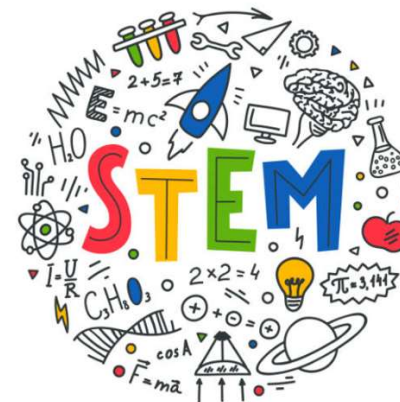


Eligible Activities

SO 4.2: Education

Main eligible activities:

- Popularisation of **STEM** (science, technology, engineering and mathematics)
- Development and implementation of **joint curricula/courses**
- **Digitalization** of education
- Fostering **student exchange** programmes
- Talent management



Eligible Activities

SO 4.2: Education

Main eligible activities:

- Promoting **dual education**
- Supporting **adult education** and **LLL**
- **Capacity building** of educational institutions (from kindergartens to universities)
- Developing **mentoring systems** (especially for marginalized groups and/or lagging behind areas)
- **Social inclusion** of marginalized groups (minorities, Roma people etc.)



Eligible Activities

SO 4.2: Education

Main selection criteria:

- The project responds to **real challenges**
- The cooperation is based on **local and/or cross-cultural knowledge**
- Integration of **digital skills**
- **Sustainability** of joint educational activities
- Involvement of **marginalised groups**
- Supporting **de-segregation**
- **Cross-border** character



Eligible Activities

ISO 1b: More efficient public administration

Main eligible activities:

- Identifying **legal and administrative barriers** in the border area
- **Developing solutions** to overcome these barriers
- **Capacity building** of local public administration institutions (human resources, skills etc.)



Hungary-Croatia
Cross-border Co-operation Programme

Interreg 
European Regional Development Fund

Eligible Activities

ISO 1b: More efficient public administration

Main eligible activities:

- Fostering **digitalisation** in local public administration
- **Harmonization** of databases and administrative processes
- Cross-border cooperation of **labour market, health, and social care institutions**
- **Knowledge transfer**



Eligible Activities

ISO 1b: More efficient public administration

Main selection criteria:

- **Capitalisation** potential to build upon
- **Sustainability** of joint solutions developed
- The scale of **geographical coverage** (the bigger the better)
- **Cross-border character**



Hungary-Croatia
Cross-border Co-operation Programme

Interreg 
European Regional Development Fund

Eligible Activities

ISO 1c: Encouraging people-to-people actions

Expected results:

- **Existing links** in civil society getting stronger
- Further developing **relationships** in civil society
- **New links**, new cooperations in civil society in the border region

Main eligible activities:

- Cooperation in **arts, music, culture, sport**
- Fostering regional **traditions**
- Promotion of **trust and intercultural dialogue**



Eligible Activities

ISO 1c: Encouraging **people-to-people actions**

Main selection criteria:

- **New partners** involved in cooperation topic
- **New links** established in civil society
- **Sustainability** of cooperation after project closure
- The scale of **geographical coverage** (the bigger the better)
- **Cross-border character**



Indicators (1)

Explained in the *Guidance on Interpretation of indicators* document.

High importance of programme level indicators!

Projects have **to directly contribute** to the expected results and outputs of the relevant **Specific Objective!**

Novelty: All indicators have to be connected to a relevant **Activity Group.**

Indicators (2)

Categories/types of indicators – Activity Groups

1. **Programme** indicators (select ALL and connect to the 'Project Management' AG);
2. **Communication** indicators (select min. 3, max. 6 and connect to the 'Communication' AG);
3. **General** indicators (select as many as needed and connect to the relevant self defined AG);
4. **Horizontal** indicators (select min. 1 and connect to the relevant self defined AG);
5. **Self-defined project specific** indicators (create max. 3 if not available above and connect to the relevant self defined AG).

INTERREG+ 2021-2027 HUHR.F: X

https://uat2-huhr.interregplus.eu/21-27/application

Application List

2021-2027 HUHR

29:44

Application - Under creation

CFP ID: HUHR/2401 | Priority: P4 - Inclusive border region | Specific objective: 4.2. - Improving access to inclusive and quality services in education, training and lifelong learning

Acronym: Test 4.2. 09.11 | Project title: TestLorem ipsum dolor sit amet consectetur adipiscing elit scelerisque z | Lead applicant: LA - HR - TestLP 4.2

Duration (In months): 16 | Start of project: 01/01/2025 | End of project: | Total cost: 266 000,00 | EU contribution (EUR): 212 800,00

Project description | Questions | Activities | Applicant | Reporting periods | Budget | Indicators | Activities

No records found

| Indicator category | Indicator type | Indicator ID | Indicator name |
|--------------------|----------------|--------------|----------------|
|--------------------|----------------|--------------|----------------|

Application / Indicator - New

Activity group: 1 - Project management

Programme indicator has to be selected for Project management AG, Communication indicator has to be selected for Communication AG, all Other indicator types have to be selected for optional AGs.

Indicator category:
Communication indicator
General indicator
Horizontal indicator
Programme indicator
Self-defined project-level indicator

Indicator type:
on Interpretation of Indicators

Base value:
Target value:

Brief description:

Way of realization, planned supporting documents.

Save Validate Cancel

Validate Cancel

Generate AF Generate Budget Generate Logframe Continue later Finalise before submission

Activate Windows
Go to Settings to activate Windows.

Application - Under creation

CFP ID: HUHR/2401
Priority: P4 - Inclusive border region
Specific objective: 4.2. - Improving access to inclusive and quality services in education, training and lifelong learning
Acronym: Test 4.2. 09.11
Project title: TestLorem ipsum dolor sit amet consectetur adipiscing elit scelerisque z
Lead applicant: LA - HR - TestLP 4.2
Duration (In months): 16
Start of project: 01/01/2025
End of project: 30/04/2026
Total cost: 266 000,00
EU contribution (EUR): 212 800,00

- Project description
- Questions
- Activities
- Applicant
- Reporting periods
- Budget
- Indicators**
- Activity plan
- Infrastructure
- Partner without budget
- Documents
- Messages

Found 8 records

| Indicator category | Indicator type | Indicator ID | Indicator name | Measurement unit | Base value | Target value | AG ID | Activity group name |
|-----------------------|----------------|--------------|--|------------------|------------|--------------|-------|----------------------------|
| Communication indi... | Communicat... | COM01 | Number of public events (e.g. opening/closing conferen... | pcs | 0,00 | 0,00 | 2 | Communication |
| Communication indi... | Communicat... | COM02 | Number of mass media appearance (newspaper articles... | pcs | 0,00 | 4,00 | 2 | Communication |
| Communication indi... | Communicat... | COM03 | Number of types of promotional materials (e.g. leaflets, ... | pcs | 0,00 | 1,00 | 2 | Communication |
| General indicator | Other | GEN05 | Number of newly elaborated/harmonised documents (d... | pcs | 0,00 | 1,00 | 3 | Test Activity Group name 1 |
| Programme indicator | Programme | RCO85 | Participations in joint training schemes | participations | 0,00 | 20,00 | 1 | Project management |
| Programme indicator | Programme | RCO87 | Organisations cooperating across borders | organisations | 0,00 | 2,00 | 1 | Project management |
| Programme indicator | Programme | RCR81 | Completion of joint training schemes | participants | 0,00 | 20,00 | 1 | Project management |
| Programme indicator | Programme | RCR84 | Organisations cooperating across borders after project ... | organisations | 0,00 | 2,00 | 1 | Project management |

Validate Cancel

Generate AF Generate Budget Generate Logframe Continue later Finalise before submission

Activate Windows
Go to Settings to activate Windows.

3. c) Eligibility of expenditure



Hungary-Croatia
Cross-border Co-operation Programme



General Requirements (1)

Expenditure has to fulfil the following requirements **in general**:

- it is **compliant** with EU-, programme- and national rules, in particular with regard to the provisions of public procurement law,
- it is incurred during the **preparation and implementation** of a project (approved by the MC) and in period 1 January 2021 to 31 December 2029,

General Requirements (2)

- it complies with the principle of **sound financial management** (~ efficient, economic, expedient),
- it has been **incurred and paid** by the Lead Partner or its Project Partner(s) and can be verified via INTERREG+ system on the basis of invoices or other accounting documents with equivalent probative value (real costs **except for simplified cost options (SCO-s)**, where specific verification rules apply).

Ineligible Expenditure (Examples 1)

- **Value added tax** (in case recoverable under the national VAT legislation),
- conversion costs, charges, **exchange losses**,
- **bank charges**, except the charges for transnational financial transactions or explicitly **required separate account**,
- the **purchase of land** for an amount **exceeding 10%** of the total project budget,
- **all contributions in kind** (any contribution without money flow),

Ineligible Expenditure (Examples 2)

- any form of **double financing**: expenditure which is already supported by an EU or other international or national grant,
- services provided by contractors with whom there is **conflict of interest**,
- subcontracted activities to the LP/PP of the same project,
- etc.

| Budget type A (Staff as flat rate) | | Budget type B (Staff as real cost) | |
|---------------------------------------|--|------------------------------------|--|
| Cost category | Form of reimbursement | Cost category | Form of reimbursement |
| Staff costs | 10% or 20 % flat rate of direct costs (real costs) | Staff costs | Real costs |
| Office and administration costs | 15 % flat rate of staff costs | Other costs | 40% flat rate of staff costs for all other costs |
| Travel and accommodation | 15% flat rate of staff costs | | |
| Preparation costs | Lump sum | | |
| External expertise and services costs | Real costs | | |
| Equipment costs | Real costs | | |
| Infrastructure and works | Real costs | | |

Preparation Costs (1)

- **LUMP SUM**
- **Approved projects are entitled** to receive reimbursement of their preparatory and contracting costs in the form of a lump sum in the **total amount of 4.000 EUR**; covering the staff costs, translation, cost of partnership meetings, travel cost and cost related to contracting procedure.
- Need to be **planned in the budget, in a division** between the partners which is agreed between them. (No reallocations are acceptable.)

Preparation Costs (2)

- In case of Project Partner(s) using **Budget type B – no preparation costs** can be planned (i.e. they are included in the 40% flat rate of the Staff costs).

Audit trail

Project Partners do **not need to document** that the expenditure has been incurred and paid.

Staff Costs (1)

Budget type A: FLAT RATE (10% or 20% of direct costs)

Budget type B: real costs.

- Expenditure on staff costs **consists of** the gross employment costs of staff employed by or engaged by the LP/PP institution for implementing the project administratively and professionally (e.g. internal experts).
- Staff costs shall consist of gross employment costs of staff employed by the LP / PP in one of the following ways:
 - Full-time employee, or
 - Part-time employment with fixed percentage.

Staff Costs (2)

- Full-time employee:

Employees who work 100% of their work time on a project, regardless of the number of hours they were hired for; the total gross employment costs incurred by the employer are to be considered as eligible.

- Part-time employment with fixed percentage of time per month dedicated to the project:

Individuals employed by the LP / PP to work part of their time on the project according to a fixed percentage of time per month.

Staff Costs (3)

Audit trail

Budget type A: **FLAT RATE**

PP-s do not need to document that the expenditure has been incurred and paid, **but** documentation of existence of at least one staff member is needed.

Staff Costs (4)

Budget type B: **real costs**

- employment contract or an appointment decision/contract;
- job description providing information on responsibilities related to the project;
- documentation of the monthly gross staff costs;
- payslips / proofs of payments;
- salary contributions (social contributions, personal income tax advance etc.);
- other additional documents based on national requirements (e.g. periodic staff report).

Office and Administration (1)

FLAT RATE

Office and administration costs **cover operating and administrative expenses** of the Project Partner organisation necessary for the implementation of the project.

- 15% of staff costs, in case the Partner applies **Budget type A**,
- In case the Project Partner applies **Budget type B**, the flat rate for Office and administration costs is already included in the 40%.

Office and Administration (2)

- Covers utilities, office supplies, accounting, cost of opening and administering the separate project bank account, charges of transnational financial transactions.

Audit trail

Project Partners **do not need to document** that the expenditure has been incurred and paid.

Travel and Accommodation

FLAT RATE

Related costs of project management staff and internal experts for missions necessary for project implementation (e.g. project meetings, site visits, seminars, conferences etc).

- 15 % of staff costs in case the PP applies **Budget type A**.
- In case the PP applies **Budget type B**, the flat rate for travel and accommodation costs is already included in the 40%.

Audit trail

Project Partners **do not need to document** that the expenditure has been incurred and paid.

External Expertise / Services (1)

Budget type A: real costs

Budget type B: FLAT RATE (included in the 40%)

Includes services and expertise provided by a public or private body or a natural person other than the LP / PP of the project, as

- studies or surveys (e.g. evaluations, strategies, concept notes, design plans, handbooks) and translations,
- trainings;
- promotion, communication, publicity or information;
- services related to the organisation and implementation of events or meetings (including rent, catering or interpretation),

External Expertise / Services (2)

- participation at events (e.g. registration fees);
- travel and accommodation for external experts, speakers of meetings and service providers;
- technical plans and permits (**excluding** building permits).

Audit trail

for Budget type B (FLAT RATE):

Project Partners **do not need to document** that the expenditure has been incurred and paid.

External Expertise / Services (3)

for Budget type A (real costs):

- evidence of the selection procedure;
- contract / written agreement specifying the services;
- invoice or request for reimbursement providing all relevant information in line with the applicable accountancy rules;
- deliverables produced or, where applicable, documentation of the delivery (e.g. in case of events: agenda, list of participants, photo-documentation etc);
- document proving the completion of the service (proof of fulfilment) + proof of payment (e.g. bank statement, extract from a reliable accounting system).

Equipment (1)

Budget type A: real costs

Budget type B: FLAT RATE (included in the 40%)

Equipment purchased or rented by the LP / PP necessary for the implementation of the project, **limited to the following:**

- office equipment; IT hardware and software;
- furniture and fittings;
- laboratory equipment; machines and instruments;
- tools or devices;
- Vehicles, and
- other specific equipment needed for the project.

Equipment (2)

Audit trail for **Budget type A** (real costs):

- evidence of the selection procedure;
- contract / written agreement including adequate technical specifications and sufficiently detailed financial information;
- invoice or request for reimbursement providing all relevant information in line with the applicable accountancy rules;
- other supporting documents (e.g. documents of book-keeping, proof of receipt, documents of guarantees, photo documentation, acknowledgement of performance);
- proof of payment (e.g. bank statement, extract from a reliable accounting system) + documentation of inventory.

Equipment (3)

Audit trail

for Budget type B (FLAT RATE):

Project Partners **do not need to document** that the expenditure has been incurred and paid.

Infrastructure and Works (1)

Budget type A: real costs

Budget type B: FLAT RATE (included in the 40%)

Expenditure for the financing of works refers to costs incurred by the LP / PP for the execution of an item of infrastructure (adaptation of already existing infrastructure is included). Costs for infrastructure and works **shall be limited** to the following:

- purchase of land in accordance with point (b) of Article 64(1) of the CPR;
- building permits;
- building material; labour; and specialised interventions (such as soil remediation, mine-clearing).

Infrastructure and Works (2)

Audit trail for **Budget type A** (real costs):

- evidence of the selection procedure;
- contract or written agreement laying down the works and related supplies and/or services to be provided with a clear reference to the project and the programme;
- invoice providing all relevant information in line with the applicable accountancy rules and a detailed description of the works carried out in line with the content of the contract;
- proof of payment (e.g. bank statement, extract from a reliable accounting system);
- construction log;

Infrastructure and Works (3)

- photo documentation of the works;
- documents of registration if applicable;
- other specific documents in case of plans and permits and land purchase.

Audit trail

for Budget type B (FLAT RATE):

Project Partners **do not need to document** that the expenditure has been incurred and paid.

Applicant budget - New

Budget line: 5.2 - Studies, statistics, databases and researches

Budget Item ID: Item category: Normal

Budget Item name *:

E.g. Staff position in the project, mostly working hours; Document's planned content, extent, language versions; Event's tech. needs, duration, no of participants, included services; etc.

| Unit * | # of units * | Unit rate (In EUR) * | Costs (In EUR) |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Description *:

Detailed description, justification of the budget item with special focus on the necessity and contribution to the project activities/results.

Application activity *:

Save Validate Cancel

Role: Lead applicant

Applicant: TestLP 4.2

Applicant Contacts Budget Financial capacity

Budget Source of funding Payment forecast

| No. | Budget lines | Ca | Cost | Costs (in EUR) | Description |
|-------|---|-----------|--------------------------------|-----------------|---|
| 1 | Preparation costs | Lu | | 0,00 | |
| 2 | Staff costs | Fla | | 20 000,00 | |
| 2.1 | Salary of staff - direct project management (Budge... | Re | | 0,00 | |
| 2.2 | Salary of staff - professional team members (Budge... | Re | | 0,00 | |
| 2.3 | Staff- Flat rate (Budget type A) | Fla | | 0,00 | |
| 3 | Office and administrative expenditure | Fla | | | |
| 4 | Travel and accommodation | Fla | | | |
| 5 | External expertise and services costs | Real Cost | | 100 000,00 | |
| 5.1 | Technical plans | Real Cost | | 100 000,00 | |
| 5.1.1 | Test Budget Item | Real Cost | 1.1 - Project management piece | 1,00 100 000,00 | 100 000,00 Test Lorem ipsum dolor sit amet consectetur adipi... |
| 5.2 | Studies, statistics, databases and researches | Real Cost | | | 0,00 |
| 5.3 | Events, conferences, seminars, project meetings | Real Cost | | | 0,00 |
| 5.4 | Services related to procurement procedures | Real Cost | | | 0,00 |
| 5.5 | Costs of supervisor of engineering | Real Cost | | | 0,00 |
| 5.6 | Costs related to publicity, promotion and commun... | Real Cost | | | 0,00 |
| 5.7 | Other | Real Cost | | | 0,00 |
| 6 | Equipment expenditure | Real Cost | | | 0,00 |
| 6.1 | Purchase of equipment | Real Cost | | | 0,00 |
| | | | | 126 000,00 | |

EU contribution (EUR): 100 800,00

20 000,00 Flat rate (%): 20,00
 3 000,00 Flat rate (%): 15,00
 3 000,00 Flat rate (%): 15,00

Applicant - Modify

| | | | | | |
|-----------|-------------|-------------|---------------------|------------------|-----------------------|
| Role | Applicant | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
| Applicant | Test PP 4.2 | Test PP 4.2 | Test 4.2_09.11 | 140 000,00 | 112 000,00 |

Applicant | Contacts | Budget | Financial capacity

Budget | Source of funding | Payment forecast

| No. | Budget lines | Category | Application activity | Unit | # of units | Unit rate (in EUR) | Costs (in EUR) | Description |
|-------|--|-----------|--------------------------|--------|------------|--------------------|----------------|--|
| 1 | Preparation costs | Real Cost | | | | | 0,00 | |
| 2 | Staff costs | Real Cost | | | | | 100 000,00 | |
| 2.1 | Salary of staff - direct project management (Budget... | Real Cost | | | | | 100 000,00 | |
| 2.1.1 | Test item | | 1.1 - Project management | person | 1,00 | 100 000,00 | 100 000,00 | Lorem ipsum dolor sit amet consectetur adipiscing... |
| 2.2 | Salary of staff - professional team members (Bude... | Real Cost | | | | | 0,00 | |
| 2.3 | Staff - Flat rate (Budget type A) | Real Cost | | | | | 0,00 | |
| 3 | Office and administrative expenditure | Real Cost | | | | | 0,00 | |
| 4 | Travel and accommodation costs | Real Cost | | | | | 0,00 | |
| 5 | External expertise and services costs | Real Cost | | | | | 0,00 | |
| 6 | Equipment expenditure | Real Cost | | | | | 0,00 | |
| 7 | Infrastructure and works | Real Cost | | | | | 0,00 | |
| 8 | Other costs (Budget type B - 40% flat rate) | Flat Rate | | | | | 40 000,00 | Flat rate (%): 40,00 |

Applicant budget - New

Budget line: 2.2 - Salary of staff - professional team members (Budget type B)

Budget Item ID: Item category: Normal

Budget Item name *

E.g. Staff position in the project, mostly working hours; Document's planned content, extent, language versions; Event's tech. needs, duration, no of participants, included services, etc.

Unit * # of units * Unit rate (in EUR) * Costs (in EUR)

Description *

Detailed description, justification of the budget item with special focus on the necessity and contribution to the project activities/results.

Application activity *

Save Validate Cancel

Application - Under creation

CFP ID | Priority | Specific objective

Applicant - Modify

Role: Lead applicant | Applicant: TestLP 4.2 | Application acronym: Test 4.2 09.11 | Total cost (EUR): 126 000,00 | EU contribution (EUR): 100 800,00

Applicant | Contacts | Budget | Financial capacity

Budget | Source of funding | Payment forecast

| Sources of funding ID | Sources of funding name | Amount | Amount rate | Exact share |
|-----------------------|-------------------------|------------|-------------|-------------|
| 1 | EU contribution | 100 800,00 | 80,00 | 80,00000000 |
| 2 | National contribution | 0,00 | 0,00 | 0,00000000 |
| > 3 | Own contribution | 25 200,00 | 20,00 | 20,00000000 |

126 000,00 | 100,00 | 100,00000000

Application - Under creation

CFP ID: HUHR/2401 | Priority: P4 - Inclusive border region | Specific objective: 4.2 - Improving access to inclusive and quality services in education, training and lifelong learning

Acronym: Test 4.2. 09.11 | Project title: TestLorem ipsum dolor sit amet consectetur adipiscing elit scelerisque z | Lead applicant: LA - HR - TestLP 4.2

Duration (In months): 16 | Start of project: 01/01/2025 | End of project: 30/04/2026 | Total cost: 266 000,00 | EU contribution (EUR): 212 800,00

- Project description
- Questions
- Activities
- Applicant
- Reporting periods
- Budget**
- Indicators
- Activity plan
- Infrastructure
- Partner without budget
- Documents
- Messages

- Budget
- Source of Funding**
- Payment Forecast

| Source of Funding ID | Source of funding name | Amount | Amount r... | LA - HR - TestLP 4.2 Amount | LA - HR - TestLP 4.2 Amount rate | A1 - HU - Test PP 4.2 Amount | A1 - HU - Test PP 4.2 Amount rate |
|----------------------|------------------------|------------|-------------|-----------------------------|----------------------------------|------------------------------|-----------------------------------|
| 1 | EU contribution | 212 800,00 | 80,00 | 100 800,00 | 80,00 | 112 000,00 | 80,00 |
| 2 | National contribution | 21 000,00 | 7,89 | 0,00 | 0,00 | 21 000,00 | 15,00 |
| > 3 | Own contribution | 32 200,00 | 12,11 | 25 200,00 | 20,00 | 7 000,00 | 5,00 |
| | | 266 000,00 | 100,00 | 126 000,00 | 100,00 | 140 000,00 | 100,00 |

Validate | Cancel

Generate AF | Generate Budget | Generate Logframe | Continue later | Finalise before submission

Activate Windows
Go to Settings to activate Windows.

Application - Under creation

| CFP ID | Priority | Specific objective |
|--------|----------|--------------------|
|--------|----------|--------------------|

Applicant - Modify

| Role | Applicant | Application acronym | Total cost (EUR) | EU contribution (EUR) |
|----------------|------------|---------------------|------------------|-----------------------|
| Lead applicant | TestLP 4.2 | Test 4.2 09.11 | 126 000,00 | 100 800,00 |

Applicant Contacts Budget Financial capacity

Budget Source of funding Payment forecast

Applicant / Total cost

| | Rep. period 1 | Rep. period 2 | Rep. period 3 | Rep. period 4 | Total (EUR) | Difference (EUR) |
|----------------------|---------------|---------------|---------------|---------------|-------------|------------------|
| LA - HR - TestLP 4.2 | 126 000,00 | 0,00 | 0,00 | 0,00 | 126 000,00 | 0,00 |
| Total costs | 126 000,00 | 0,00 | 0,00 | 0,00 | 126 000,00 | 0,00 |

Applicant / EU Contribution

| | Rep. period 1 | Rep. period 2 | Rep. period 3 | Rep. period 4 | Total (EUR) | Difference (EUR) |
|----------------------|---------------|---------------|---------------|---------------|-------------|------------------|
| LA - HR - TestLP 4.2 | 100 800,00 | 0,00 | 0,00 | 0,00 | 100 800,00 | 0,00 |
| Total costs | 100 800,00 | 0,00 | 0,00 | 0,00 | 100 800,00 | 0,00 |

State Aid Rules (1)

Funds granted by the programme must comply with State aid rules (**Article 107 of the TFEU**).

In practical terms, State aid applies **when all five criteria** listed below are met:

- 1) The recipient of the aid is an 'undertaking' which is carrying out an **economic activity** in the context of the project.
- 2) The aid is granted **by the State or through State resources and it is imputable to the State**, which is always the case for any Interreg programme.

State Aid Rules (2)

- 3) The aid gives an **economic advantage (a benefit)**, which an undertaking would not have obtained under normal market conditions.
- 4) The aid is **selectively** favouring certain undertakings or the production of certain goods or provision of certain services.
- 5) The aid **distorts or threatens to distort** competition and affects trade within the EU.

State Aid Assessment / Scenarios

State aid assessment **may lead to** one or more of the following scenarios (**contractual conditions**):

- a) No State aid relevance.
- b) Risk of State aid that can be removed.
- c) Direct State aid granted to one or more PP-s.
- d) Indirect state aid granted to third parties.

State aid declaration (as part of the Statement of the LP/ PP – see Annex 1-2 of the GfA).

Aid Granting (1)

- **Direct aid** granted under Article 20 of the GBER; the programme grants direct State aid under this exemption for Interreg. The aid granted by the programme is **up to EUR 2.000.000** of total aid amount per undertaking and per project; aid intensity shall not exceed the maximum 80% co-financing rate.
- **Direct aid** granted under the **de minimis regulation** – cannot exceed **EUR 300.000 of total aid amount** over any period of the current fiscal year and the previous two fiscal years; a Project Partner may receive de minimis aid from the Partner Country in the programme.

Aid Granting (2)

- **Indirect aid** granted under Article 20a of the GBER to third parties – aid granted to an undertaking that is the final beneficiary of project activities cannot exceed **EUR 20.000 per undertaking, per project.**



4. Content of the application package

The Application Package (1)

- **Call** for Proposals
- **Guidelines** for Applicants (with appendices and annexes):
 - Appendix 1: Recommended content for feasibility assessments
 - Appendix 2: Formal- and eligibility assessment grid
 - Appendix 3: Quality assessment grid(s)
 - Statement of the Lead Partner
 - Statement of the Project Partner
 - Partnership Statement
 - Template of the Declaration on GHG emission reduction

The Application Package (2)

- Eligibility of **Activities** document,
- Eligibility of **Expenditure** document,
- Guidance on the Interpretation of **Indicators**,
- Guide for the **Resilience Assessment** of Projects,
- Draft **Subsidy Contract** for the EU Contribution and draft SC General Conditions (for information),
- Model **Partnership Agreement** (for information),
- **Handbook** to Tourism Projects 2007-2013
- + **User Manual** for the INTERREG+ Application Module

5. Submission of applications



Hungary-Croatia
Cross-border Co-operation Programme



Submission of Applications

Deadline for submission:

29 November 2024, 12.00 CET, according to the system clock of INTERREG+

Way of submission:

Electronic submission only, in INTERREG+! Applications submitted in any **other way** (e.g. on paper via post or personal submission) will be **rejected!**

Please regularly check the programme website for eventual new / additional information.



Hungary-Croatia
Cross-border Co-operation Programme



Project Development Assistance (1)

Besides **Information Days** and **Partner Search Forum**, **recommended personal consultations** with the JS:

- strongly advised **before the submission** of an application;
- help to potential LP-s / PP-s with the **clarification of programme rules** as specified within the GfA;
- provided **only** at pre-arranged appointments at the given office hours;
- limited to **max. 2 consultations** per draft applications.

Project Development Assistance (2)

JS contact persons and telephones:

- Mr András Tálos, Budapest +36-1-224- 3149
- Ms Marian Zelei, Budapest +36-1-224- 3159
- Ms Andrea Kakas, Pécs +36-72-513-455

E-mail: info@huhr-cbc.com

FAQ will be published after the Info Days on the website.

Project Development Assistance (3)

Hungary-Croatia Joint Secretariat (HU-HR JS)

hosted by Széchenyi Program Office Nonprofit LLC

H-1053 Budapest, Szép u. 2, 3rd floor

E-mail: info@huhr-cbc.com

No more questions possible or in any manner to contact the JS
3 working days prior to the **submission** deadline of the CfP.

Please regularly **check the website** of the programme
(www.huhr-cbc.com) for updated CfP information.

6. Project assessment and selection



Hungary-Croatia
Cross-border Co-operation Programme



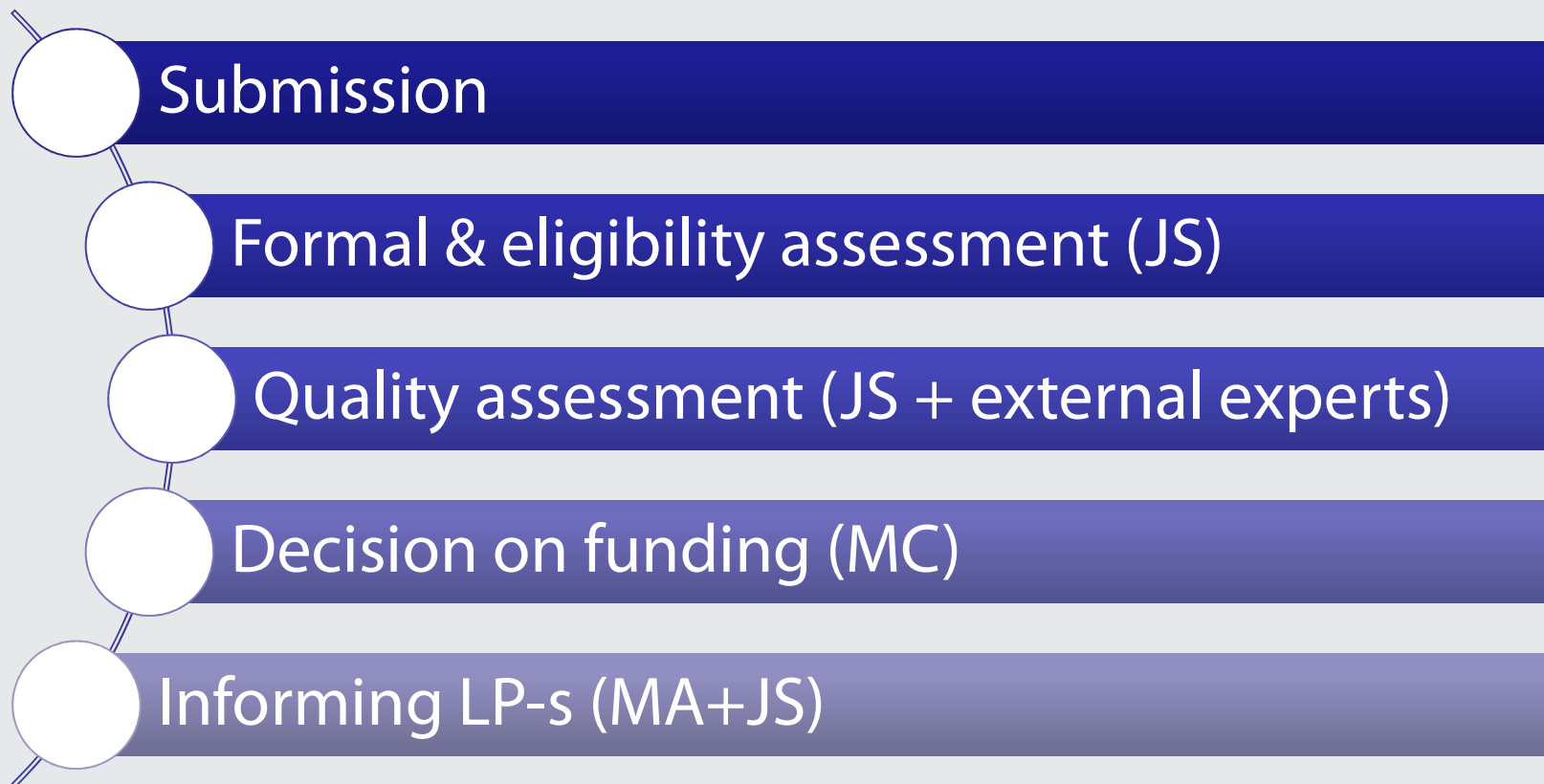
Automatic Rejection **If Not** Fulfilled (1)

- The application has been submitted **via the INTERREG+ system.**
- The application has been submitted **on time.**
- **All fields** of the application are filled in.
- The application has been filled in **in English** (technical terms in national languages are acceptable).
- The budget has been prepared **in EUR.**
- **The Partnership Statement** has been uploaded into the relevant folder of INTERREG+, is properly certified, and belongs to that application to which it is uploaded.

Automatic Rejection If Not Fulfilled (2)

- **All construction plans** or equivalent documents have been uploaded (*in case of a project with a works component*).
- Next to the eligible LP **at least one cross-border PP from the other Member State, eligible for funding participates** in the project.
- The project activities are **in line with the DNSH principle** (see GfA Chapter 4.2).
- Important **for SO 4.1**: Developments are **exclusively** targeting municipalities located **in Zone B** as defined by the Tourism Handbook (see Appendix 3 of 'Eligibility of Activities').

Selection Process of Regular Projects



7. Communication requirements towards projects



Hungary-Croatia
Cross-border Co-operation Programme



Highlighting Interreg Support

- providing on the website of the PP (if such exists) and on its social media sites a **short description of the project**,
- providing a **statement highlighting the support from Interreg** on documents and communication material,
- in case of projects with a **total cost of over 100.000 EUR, displaying durable plaques or billboards**,
- for projects not falling under the point above, displaying at a location clearly visible to the public **at least one poster of a minimum size A3** or equivalent electronic display with information about the project.

Tasks and Responsibilities

- **The PP-s have to use the logo** of the programme when using any of the communication tools and whenever communicating and promoting project results.
- **The LP bears the responsibility on the project level** for informing the public about the funding obtained from the EU.
- **The costs** of the communication activities of a project **can be planned** in its budget and can be eligible for funding.
- **The MA, the JS and the National Controllers will ensure the control** of the implementation of the communication measures.

Projects and the Internet

- LP-s of supported projects will **have to create a project-specific subpage on their already existing website**, presenting the entire project (and the official website of the programme will contain links to these in order to help the dissemination of the projects' results).
- Based on Chapter 2.5 of the 'Eligibility of Expenditure' document, **the developing of new project websites is not an eligible cost** under the programme, **except** for specialised websites the creation/development of which is one of the professional activities of the project.

Interacting With the Programme

To keep the information flowing, make sure that **you can receive e-mail** from the following address:

- info@huhr-cbc.com

The Programme on **social media**:

- www.facebook.com/huhr.cbc
- <https://x.com/InterregHUHRcbc>
- #HUHRcbc

Thank you for your attention!

Hungary-Croatia JS



Hungary-Croatia
Cross-border Co-operation Programme

